



New Zealand Bridge

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**MINUTES OF THE BOARD OF MANAGEMENT  
Of NEW ZEALAND BRIDGE  
Conference Call Meeting Held Sunday May 10<sup>th</sup> at 7.30pm**

**PRESENT** Kay Nicholas (Chair), Norm Silcock, Alan Turner, Patsy Walters, & Murray Wiggins.

**In Attendance** Alister Stuck, Secretary; Arie Geursen CTD

**1 WELCOME**

Kay welcomed all to the meeting and referred the attendees to the revised agenda that was circulated the previous evening.

**2 CONFIRMATION OF MINUTES- April 3<sup>rd</sup> & 4<sup>th</sup> 2009**

It was moved that the minutes of the April meeting were a true and correct record of the meeting. **CARRIED 18/2009**

**3 MATTERS ARISING AND OUTSTANDING ITEMS**

A number of outstanding items had been completed since the last meeting. Alister to update the list and recirculate to the Board Members and Committees.

***Voluntary Accreditation of Bridge Teachers***

Alan reported some progress with this proposal after holding some informal discussions with Bridge Teachers in his region. Richard has asked that the draft checklist for teacher, the survey document and strategy paper be put on hold as Tina McVeigh from House of Cards had discussed with him the excellent resource available from the EBUTA (English Bridge Union Teachers Association) which could be used as a basis for this identified Project.

***Letter- WBF re Mind Sport Games***

A draft letter had been circulated prior to the meeting. Any commentary from Board Members is to be emailed to Kay so that the letter can be finalised and released by Friday May 15<sup>th</sup>.

***2009 Manual***

Alister reported that the 2009 Manual had been received from the printers Copies distributed to the Clubs, Board Members, and the National Directors panel. Alister has additional copies available for sale at a cost of \$15.

### ***Board Committees***

Alister reported that he had received details of the proposed makeup of a number of Board Committees and had recorded the changes on the Website. Kay reported that Bronwyn Baker, a Human Resource Management Consultant of Timaru had agreed to join the Remuneration Committee.

### ***Congress 2011***

The Board endorsed the recommendation from the Congress Committee that the 2011 National Congress be held in Hamilton – Saturday July 9 to Saturday July 16. Alister is to advise the Clubs and Regions in his next mail out. Richard Solomon is to write to the ABF and VBA confirming our dates and asking that the every consideration be given to scheduling the ANC outside of this period.

### ***Hire Policy- Bridge Pads***

Kay and Alister are still to complete a draft policy document around the availability and hireage policy of the Bridge Pads.

### ***Vacancy- National Recorder***

The Board endorsed the recommendation from Arie that Noel Woodhall be appointed to role of Recorder for the 2009 National Congress. It was further agreed that a policy document for Recorders be completed with urgency. Arie to liaise with Noel Woodhall in this regard.

### ***Honorary Solicitor***

Kay reported that Scott Smith is to talk with his Partners about accepting this position and would contact her with a decision as soon as possible.

## **4 CORRESPONDENCE**

The list of inwards and outwards correspondence was circulated prior to the meeting

It was moved that the Inwards and Outwards Correspondence be accepted.

**CARRIED 19/2009**

## **5 BOARD REPORTS**

### ***Operations***

The report circulated by Alister was received by the Meeting. Alister is still collating quotes for replacement Computer Hardware and will make a recommendation to the Board before the end of May.

Alister advised that 8 Clubs had not settled their levy's account that was due April 30. Reminders had been sent seeking payment. A few Clubs had not furnished their Annual Returns. The Levy Payment to the Regions involved would be withheld until these issues resolved.

### ***Regulations***

Murray spoke to the report, which had been circulated prior to the meeting. The Committee is reviewing the interpretation of the regulations relating to 8B Open events. It was common practice in some Regions to restrict entry on the basis of grade; this is

outside the current policy. Any position on this will be circulated in due course, however there would be no change adopted during the current playing year.

#### ***Masterpoint Programme Upgrade***

Arie provided a progress report from John Kruniger who was liaising with Treshna. It appears that the project is on schedule. Alister is to contact John to arrange an onsite meeting with Treshna prior to the July Board meeting in Christchurch.

#### ***Finance & Strategy***

Alan briefed the meeting about a number of projects that he is leading at present. The Boards' banking arrangements with ASB are unsatisfactory. The current structure is unworkable for the Board and for a number of the Regional Committees. Following several instances of poor service from the Bank Alan advised that he was looking at making alternative arrangements with another provider. Two Banks (BNZ & ANZ National) would be invited to quote for our business.

Alan voiced his concern over the lack of financial reporting from the Treasurer. The Board had not received any monthly transaction reports since Nov 2008, the draft accounts for 2008 are not yet available, and the March 31 GST return was not completed by due date. Alan confirmed that he had authorised Alister to make an interim payment of \$30,000 to the IRD pending lodgement of the return by Wed 13May. Alan is to contact the Treasurer this week to follow up regarding all of the outstanding matters.

Alan concluded his verbal report with a request for all Committees to furnish their draft budgets within the week so that overall position can be considered and the budget adopted.

#### ***Regional Reports***

Copies of minutes of meetings from Central Districts and Wellington were discussed after having been circulated prior to the meeting. Alister to acknowledge.

## **6 GENERAL BUSINESS**

#### ***Regional Conference***

Alister reported that all 6 regions had supported the Boards' proposal to hold the next Regional Conference on Sunday 26th July in Christchurch rather than at the National Congress. Alister is to contact the Regions regarding travel arrangements for their representative. The draft Agenda will be circulated shortly and it to be finalised no later than July 3. This will allow sufficient time to circulate meeting papers well before the Conference.

#### ***Honorary Archivist***

The Board endorsed Alister's recommendation that a suitable person be canvassed to review and archive our historical records. Some progress has been made last year with the assistance of the Christchurch Bridge Club. It was agreed that a person domiciled within easy reach of Palmerston North would be appropriate. Alister is to discuss to role with a prospective candidate and report back.

#### ***International Documentation***

Alister reported that the entry process for Macau had been protracted. The Chef de Mission and NPC's had worked hard to collate the necessary paper work but unfortunately a couple of players had been very slow to respond. At the time of the

meeting a proof of age document from a youth player and a Code of Conduct agreement from another youth player are outstanding.

It was agreed that Norm Silcock would draft and send a letter to the players concerned should the discrepancies not be remedied by Wed May 13.

The Meeting closed at 9.40pm